**Episode 2 On-Site Orientation – Student Self-Assessment Worksheet**

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Can-Do Statements**

Use this worksheet to reflect on your learning. For each statement, check the box that matches your ability and write any examples or comments that show your progress.

| **Can-Do Statement** | **Not Yet** | **With Help** | **Yes!** | **Comments / Examples** |
| --- | --- | --- | --- | --- |
| 1. I can introduce myself in a professional way in Chinese, including my name, title (or role), and company or school. |  |  |  |  |
| 2. I can ask and answer basic workplace-related questions, such as someone’s role, department, or contact information. |  |  |  |  |
| 3. I can read and understand simple workplace signs, job titles, or short emails in Chinese. |  |  |  |  |
| 4. I can write a short professional self-introduction or a basic email using appropriate phrases and structure in Chinese. |  |  |  |  |
| 5. I can use culturally appropriate ways to address supervisors, coworkers and so on in Chinese professional setting, including how to show respect when using names and titles. |  |  |  |  |
| 6. I can recognize and use some basic cybersecurity or computer-related terms in Chinese to talk about common workplace technology. |  |  |  |  |

**Reflection Questions (Optional):**

1. One thing I feel confident about in this unit:
2. One thing I want to keep working on:
3. A Chinese phrase or skill I’ve learned that I could use in a real job: